RENTAL INQUIRY

Thank you so much for considering renting Cowtown for your event! Please fill out the form below and email it to oldcowtownmuseum@wichita.gov, fax it to the number above, mail it to the address above, or return it to the Visitor’s Center during regular business hours. This form does not constitute a contract or reserve a date. In order for a date to be reserved, there must be a signed contract in place.

Group/Responsible Party: ____________________________________________

Contact Person: ___________________________________________________

Address: ___________________________ City: _______________________

State: ___________________ Zip Code: __________________________

Phone: (H)_________________________ (Cell)______________________

Email: ________________________________________________________

Date Requested:______________________ Time Requested*___________

Approximate # of guests____________________

Type of Event: Wedding/Reception/Party______

Business/Corporate________

Other:___________

Location Requested: Visitor’s Center_________ Saloon__________

Empire House_______ Church_______ Turnverein Hall__________

Will you have a caterer? Yes    No

Will you provide alcohol? Yes **    No

*Rentals start at 4pm for the VC and 5pm for buildings on grounds.

**Alcohol service requires a licensed bartender and possibly an increased number of security guards.